

Annual Parish Liaison Meeting


Wednesday 28th January, 2015






- **Blake Pain**
 - *Leader of the Council*
 - *Ward Councillor for Lubenham*
- **James Hallam**
 - *Portfolio Holder for Community Partnerships*
 - *Ward Councillor for Glen*



Tonight's Agenda

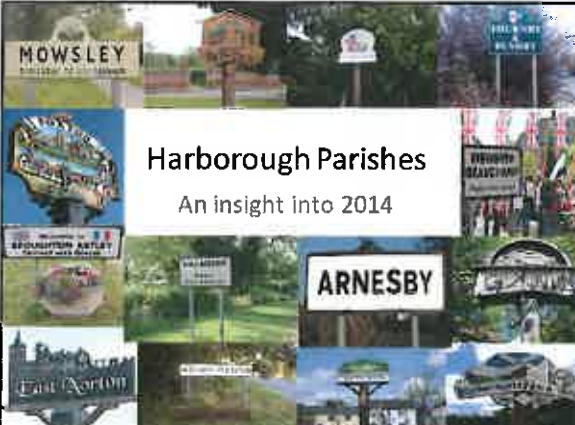
- 19:00 Introduction
- 19:10 Parish Communication
- 19:15 Planning and Enforcement
- 19:25 HDC Budgets
- 19:40 Grants, Parish Needs Assessments and Neighbourhood Planning
- 19:50 Local Plan Timeline
- 20:00 Broadband
- 20:05 Community Emergency Planning
- 20:10 Elections – an explanation of the process for parish elections
- 20:25 HDC's commitment to Parish Liaison and closing words by Chairman



Your Event Pack


Information/tools included to assist parishes

- Main officer contact list with direct dial numbers
- Clerk and/or Chair contacts for all 87 Harborough Parishes
- Key Dates and Events in 2015 for Parishes
- Map of Harborough District Parishes
- County/District and Parish responsibility areas
- List of Ward Councillors and contact details




Harborough Parishes

An insight into 2014



Parish Communication



Results from the Parish Communication Survey

This years percentages in purple
Last year comparison percentages in orange

1. How do you rate general communication from HDC over this last year?

Very Poor	Poor	Satisfactory	Good	Excellent
	3% 0%	20% 22%	53% 55%	20% 23%

2. To what degree, on a scale of one to ten, do you feel that Harborough District Council keep you informed about matters of Parish Interest, in general?

No Answer	1 Extremely badly	2	3	4	5	6	7	8	9	10 Extremely Well
		1% 0%	0% 0%	8% 6%	7% 6%	15% 14%	23% 20%	15% 20%	11% 11%	27% 27%

3. To what degree do you rate your working relationship with the District Council?

Not answered	Very Poor	Poor	Satisfactory	Good	Excellent
1%		3% 0%	25% 21%	50% 48%	21% 20%

How do you rate your liaison with each of the following HDC Officers/areas:

	Not answered	Very Poor	Poor	Satisfactory	Good	Excellent
Parish Liaison Officer			1% 0%	7% 8%	27% 26%	65% 66%
Planning			11% 10%	32% 30%	38% 31%	19% 20%
Enforcement		7% 6%	13% 11%	20% 11%	23% 37%	27% 26%
Finance		1% 3%		8% 7%	30% 33%	45% 53%
Customer Services		5% 10%	2% 3%	7% 3%	33% 40%	40% 29%
Elections		7% 0%		0% 0%	42% 12%	32% 38%
Waste and Cleansing		1%		0%	35%	38% 16%



Planning and Enforcement






Planning and Enforcement


Norman Proudfoot

- Corporate Director for Community Services


1. Support Around Planning:

- More planning online training
- Day in the life of a planning officer workshop
- Consultation template
- Guidance notes for Parishes
- The local plan team to increase engagement with parishes



2. Support Around Enforcement


- More information to understand the enforcement process
- Guidance Notes
- Look at Partnership working, between the District and Parishes, to deliver enforcement in our District
- More updates
- New On-line form to 'Report a Breach'
- Planningenforcement@harborough.gov.uk



So where are we now?

Planning Parish Feedback


	Not answered	Very Poor	Poor	Satisfactory	Good	Excellent
			8	19	23	10
	9%		13%	32%	38%	17%
			9%	33%	40%	9%
Parish Councils			7	11	12	9
			18%	28%	31%	23%
Parish Meetings			1	8	11	1
			5%	38%	52%	5%



So where are we now?

Enforcement Parish Feedback

	Not answered	Very Poor	Poor	Satisfactory	Good	Excellent
	4	8	12	14	16	6
	7%	13%	20%	23%	27%	10%
	9%	11%	11%	37%	26%	6%
Parish Councils	3	6	8	6	10	6
	8%	15%	21%	15%	26%	15%
Parish Meetings	1	2	4	8	6	
	5%	10%	19%	38%	28%	




Planning and Enforcement Support for 2015

Planning


- More Planning Online training
 - First session Friday 20th February, 10 – 12 pm
- Day in the Life of a Planning Officer/ Case Studies
 - Monday 2nd March, 10 – 12 pm
- Consultation template
- Local Plan coffee times Summer 2015
- Continued Local Plan email updates

Enforcement

- One to one parish discussions
- Training for parishes to get more involved in our enforcement processes – JOIN OUR PILOT
 - Monday 23rd February, 1.30 – 3.30 pm




2015/16 Budget Delivering for the Future



Simon Riley
Head of Finance and Commercial Services

The Budget Challenge

- Core Government Funding reduced by £452K (13%) in 2015/16
- Other budget pressures £700k+
- Desire to freeze Council Tax for a 5th Year
- Ambition to keep investing in priority areas of Economic Prosperity and Communities
- To build on the past success of reducing costs whilst protecting front line priorities



Indicative Budget Gap £1.2 million +

Harborough's Success Story



- Harborough District Council is the best in Leicestershire for
 - New Homes Bonus
 - Business Growth
- Council continues to share the benefits of growth with local communities
- Income from these areas help bridge 50% of the indicative budget gap and allows growth into priority areas

Continuous Improvement

- Review of all Council budgets identified £540K of savings, efficiencies and income generation opportunities
- Saving of £0.2 million in Senior Management Costs
- Active marketing of our commercial services
- Seeking External Funding



Balanced Budget



- Council is proposing a balanced budget
- Council is proposing no increase in Council Tax for 5th Year running
- Council has removed need to balance budget on ongoing basis from reserves
- One-off and ongoing growth of over £1 million proposed
- £10 million Capital Programme

Investing in our Communities and Economy

Communities

- Council to continue £250K grant pot to Communities for a third year
- Additional £250K into extending reach of Superfast Broadband
- Improving Access to Services for Communities £50K
- Rural District of Culture £50K

Economy

- New £250K fund for Business Support Initiatives and Apprenticeships
- Aspiration to secure £4 million external funding to allow businesses to grow and invest in our Market Towns
- Developing the Council's trading ability

The Future?



- Council is planning for the future and will continue to
- Promote and benefit from proportionate Growth
 - Drive out efficiencies and maximise income
 - Listen to and work in partnership with communities and business
- Together we can

**Deliver for
Harborough**




Grants and Parish Need Assessments




Key Facts for Section 106 Grants

	2013-2014	2014-2015
Total Number of Applicants	20	12
Total Number of successful applicants	14	7
Number of completed projects from the successful applications	10	0
Total Number of refused applications	6	1
Number of grant rounds	2	3
Total Money Allocated to projects	£381,291.7	£293,383.50 <i>(more to follow in Round 3)</i>



DATES for Section 106


- Next S106 Grant round opens in May
- Grant Surgery: Monday 11th May



Key Facts for New Homes Bonus Grants


	2013-2014	2014-2015
Total Number of Applicants	20	12
Total Number of successful applicants	14	7
Number of completed projects from the successful applications	10	0
Total Number of refused applications	6	1
Number of grant rounds	2	3
Total Money Allocated to projects	£381,291.7	£233,363.50 <i>(more to follow in Round 3)</i>

Neighbourhood Planning



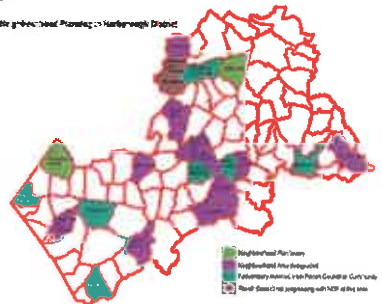
Neighbourhood Planning is.....

- A community led planning tool.
- Has statutory weight once 'made'.
- Forms Planning Policy for the Neighbourhood Area.
- Is used by Development Control to determine planning applications.
- Cannot be ignored by developers.
- Is not just about housing but must consider land use and planning issues.




Neighbourhood Planning

Neighbourhood Planning in Harborough District



- Neighbourhood Plans
- Neighbourhood Plan Designated
- Parliamentary Areas, with Parish Councils or Civil Parishes
- Road Schemes (not progressing with NEP at this time)

Neighbourhood Planning process



Neighbourhood Plan Process Map

- Process commenced by Parish Council or Neighbourhood Forum
- Neighbourhood Area Designated
- Neighbourhood Development Plan prepared by a committee with NDC advice and support
- Community Engagement
- NDC check for legal compliance
- Independent Audit
- Referendum
- Neighbourhood Development Plan adopted by NDC

Tools available to Parishes

- Neighbourhood and Green Spaces Officer and Strategic Planning officers.
- Toolkits – loads of information – www.MyCommunityRights.org.uk
- Leicestershire network – next meeting 6th Feb
- Grants – new announcement for April 2015
- Advice and resources from HDC, Online, DCLG and others.



Local Plan Update

Stephen Pointer Strategic Planning and Housing Manager
Harborough District Council

Local Plan



We Did...



WHAT IS IT?


- Update of the Core Strategy to 2031
- Allocation of Key Development Sites
- **Evidence and Options stage**
- Options and Draft Plan post election
- Will be succinct and less detailed
- Will allow for Neighbourhood Plans
- Supplemented by other Guidance

We Did...


- Sustainability Appraisal scoping
- Strategic Housing Market Assessment
- Housing Land Availability Assessment
- Landscape Assessment for Rural Centres
- Statement of Community Involvement
- Draft Settlement Profiles for comment




- Annual Monitoring Report
- Strategic Distribution Study
- Strategic Transport Study
- Settlement Profiles – liaison
- Preparing Options Consultation



- Options consultation - Sep 2015
- Draft Plan consultation - Jun 2016
- Examination - Nov 2016
- Adoption - Mar 2017



Broadband

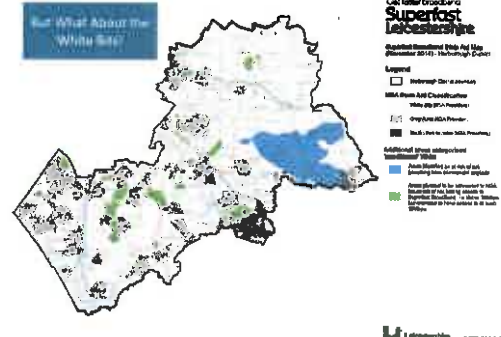


Simon Riley
Head of Finance and Commercial Services

Broadband Update

- Allows for 90% of Harborough District to have access to Superfast broadband by end of March 2016
- The Council's £530K investment allowed 12 additional villages to be within the programme
- The programme is on target. However, differing levels of take-up in communities.
- Differing levels of take-up in communities, trialling different ways of publicity to increase take-up
- Some communities in the 'not spots' working together, Welland and HERBS to identify options
- Ongoing commitment by the District and County Council to increase availability of Superfast broadband

But What About the 'White Bits'?






Lettingtable Group/Atkins





What next

- Additional £6.9 million of investment secured
- District Council proposing to invest a further £250,000 to further expand roll out
- Investment will be targeted at the 'white-bits' with a new commitment to deliver at least 15Mbs.
- Gigaclear working with Welland Valley to deliver local solution subject to community take-up
- Need to maximise uptake as there is a 'gain share' arrangement that could allow further investment - Can you or your parish become 'digital' champions?

Community Resilience

John Brown - Resilience Officer






EVENTS

- Table top exercise (April)
- Community Emergency Plan Surgery (June)


Other work streams

- Collation of **Emergency Rest Centre** information and creation of 'The Map'
- Worked with Kibworth Beauchamp PC on a promotional **DVD**
- **One to one** assistance to parishes to finalise plans
- **More templates** and update of those shared last year

Parishes talking about Emergency Plans

- Thurnby and Bushby
- Kibworth Beauchamp
- North Kilworth
- Tilton on the Hill and Halstead
- Cotesbach
- Great Glen
- Lutterworth
- Foxton
- Claybrooke Magna
- Lubenham
- Keyham
- Billesdon
- Dunton Bassett
- Shearsby



The Year Ahead



EVENTS

Introduction to Community Resilience
Tuesday 3rd March, 10 – 12 pm
Symington Building, Market Harborough

Other work streams


- Your help to populate the Emergency Rest Centre map
- Parishes to share promotional DVD to invigorate plan writers
- Continued One to One assistance to parishes
- Sharing of templates, downloadable from our website

Parishes with an Emergency Plan can be more reassured that in the event of an emergency, they can say.....

Local Elections 7th May 2015


Richard Ellis – Returning Officer
 Sheena Mortimer – Electoral Services Manager



Elections in May 2015

Elections taking place on

7th May 2015



Elections in May 2015

Parliamentary Elections

Rutland and Melton Constituency

Harborough Constituency

South Leicestershire Constituency

45 Parish Councils
292 Parish Council Seats

Elections in May 2015

District Elections

Harborough District Wards

25 Wards

37 District Council Seats

Elections in May 2015

Key dates to remember –

- **Monday 16th March** - Nomination Packs available from either your Parish Clerk or from the Elections Team

Elections in May 2015

- The nomination form and consent to nomination must be submitted by hand by the appropriate person and cannot be submitted by post, fax, e-mail or other electronic means
- Informal check arrangements are available by appointment – contact the Elections office

Elections in May 2015

Key dates to remember –

Thursday 19th February from 6.30pm till 8pm -

Meeting for persons interested in standing as candidates to be held at Kibworth Grammar School, School Road, Kibworth Beauchamp, LE8 0EW

Elections in May 2015

Key dates to remember –

- **Monday 30th March** – Notice of election is published, the Returning Officer and his staff can accept hand delivered completed packs
- **Thursday 9th April 4 pm**– This is the deadline for receipt of completed nomination packs, no packs can be accepted after the 4pm deadline

Elections in May 2015



Key dates to remember -

Nomination papers receipt venues are –

- **30th March** – Kibworth Grammar School
- **31st March** – Lutterworth Town Council Offices
- **7th April** – Tilton on the Hill Village Hall
- Staff from the Elections Team will be available to receive hand delivered nomination papers between **4pm and 7pm**

Elections in May 2015



Key dates to remember –

- **Monday 20th April** – this is the last day to be registered to vote. Changes to registration mean you are not guaranteed to be registered immediately so don't leave it till the last day

Elections in May 2015



Key dates to remember –

- **Thursday 7th May** – Day of Poll the polling stations will be open from 7am till 10 pm
- Verification of votes, this will take place at one of the 3 parliamentary count areas after the close of poll

Elections in May 2015



Key dates to remember –

- **Friday 8th May** – Counting of votes for the contested parish elections will take place from 12.30 pm at Harborough Leisure Centre
- **Thursday 4th June** – return of elections expenses for parish candidates

Elections in May 2015




Contested/Uncontested Elections

- If more valid nomination papers than available seats are received an election will take place on 7th May
- If the election is not contested those candidates validly nominated are 'elected'

Elections in May 2015




- If there is no contested election but the Council is quorate it can co-opt to fill remaining vacancies
- If the parish council is not quorate then it cannot co-opt. The District Council will order a further election to fill the vacant seats



Thank you for your time

YOUR VOTE MATTERS

MAKE SURE YOU'RE IN



YOUR FEEDBACK MATTERS

Neville Hall



- o *Chairman of the Council*
- o *Ward Councillor for Peatling*



