

MINUTES OF MEETING HELD IN SHEARSBY VILLAGE HALL
WEDNESDAY JUNE 5TH 2013, AT 7.30PM

PRESENT: Councillor Mrs Vann . Chairman.
Councillors D. Durran, A.Timms, M.Speight
There will be no record kept of villagers in attendance.

AGENDA

AGENDA 1. APOLOGIES FOR ABSENCE.
One apology received - from Councillor R. Dahm.

AGENDA 2. MINUTES OF COUNCIL MEETING HELD ON MAY 15TH 2013.
The minutes were circulated to all present and time allowed for reading.
One correction was made: the date of the next meeting was incorrect. This
should read Wednesday June 5th,
not Tuesday July 9th 2013.
Councillor Timms then proposed and Councillor Speight seconded that the
minutes were signed as a true and correct record of the meeting.

AGENDA 3. EXPRESSIONS OF INTEREST.
No councillor need to declare an interest regarding the agenda.

AGENDA 4. MATTERS ARISING FROM THE MINUTES OF May15th 2013

INSTATEMENT OF MR DAVID DURRAN.
Councillor Mrs Vann asked Mr Durran if he was willing to sign the
Declaration of Acceptance of Office. This was done and will be forwarded
to H. D. C. Councillor Durran was welcomed to Council.

STANDING ORDERS.
Councillor Mrs Vann provided everyone present with a draft list of
Standing Orders which were studied and discussed. One alteration to the
draft was requested, re. order 11, which should read:-
"Sums up to £200 will be authorised by Councillors Dahm and Durran."
Councillor Durran proposed and Councillor Timms seconded that the Standing
Orders be accepted and all agreed.

ADOPTION OF CODE OF CONDUCT.
Councillor Mrs Vann proposed and Councillor Speight seconded that the Code
of Conduct is published on the Website and on the Village noticeboard.

AGENDA 5. FINANCE.

a) ACCOUNTS.
The audit of the Parish Meeting Accounts is complete but the account has
not been closed so that any outstanding debts can be cleared. A small float
of has been left to cover these.
The Parish Council Account has been opened at SANTANDER and £7843-76 has
been transferred from the Parish Meeting.
Pin Numbers and cards have arrived and the chequebook is ordered.

b) APPOINTMENT OF CLERK.

Philip Baildon was appointed to be clerk on May 31st. This is to be a temporary appointment with a review in six months. He was unable to attend on Wednesdays and so in future meetings will be held on Thursdays.

INSURANCE.

The insurance for the Village Green and the Village Hall has been paid. The cost for this year is.....

OUTSTANDING FINANCIAL MATTERS

Re Mowhow - the Firm which mows the Village Green. There was an outstanding bill for £150 and Councillor Mrs Vann paid out this in cash.

Re. Electricity Bill - electricity for street lights etc is still on a standing order with the Parish Meeting. This needs to be settled and closed and a new standing order set up. Councillors Dahm and Durran are to deal with this.

AGENDA 6. THE WAY FORWARD

COUNCILLORS' ROLES.

Over recent weeks the chair has had discussions with councillors regarding interests and strengths, and for this year oversight will be as follows:-

Councillor Dahm: FINANCE and ASSETS - accounting, hall, green, flagpole, signposts, telephone box, notice board.

Councillor Durran: FINANCE and ENVIRONMENT - accounting, highways, verges, drainage, trees etc.

Councillor Speight: COMMUNICATIONS and ENVIRONMENT - website, noticeboard, highways, drainage, verges trees etc.

Councillor Timms: COMMUNICATIONS and ALL PLANNING MATTERS.

Councillor Mrs Vann: ASSETS and ALL PLANNING MATTERS.

b) THE WEBSITE.

Councillor Speight is to be I/C website and he will contact H.D.C. who will assist to set up a new website. It was agreed that the new website needs to be more accessible to the public. Councillor Speight will liaise with Councillor Timms, Mrs Reynolds and Mr Poncelet.

TRAINING.

Training for councillors is necessary and at a cost of £30 per person. Current sessions, usually arranged by the Leicestershire and Rutland Association of Parish Councils, are available as follows:-

June 6th 2013. Planning Matters - to help councillors defend against large planning applications.

Attending - Councillor Mrs Vann.

June 12th 2013. Training for Parish Councillors. At Anstey Jubilee Hall 10.00am to 1.00pm.

Attending , Councillor Mrs Vann, Councillors Dahm, Durran and Speight.

It was proposed by Councillor Durran and seconded by Councillor Timms that the above persons attend.

DATES OF MEETINGS.

Meetings will be held on the first Thursday of the following months.

September 5th 2013

December 5th 2013

February 6th 2014

A.G.M.May 1st 2014

It is to be understood that Council may call extra meetings as required. Three working days notice is stipulated and any such extra meetings will be advertised on the website and noticeboard.

A LOCAL PLAN FOR SHEARSBY.

Councillor Dahm will lead this project and all councillors will contribute. Council intends to work towards a local plan in order to protect and preserve the village character and general outlook. Over the next few months a questionnaire will be compiled and eventually sent to every household so that all villagers have a chance to contribute. Councillor Timms Proposed and Councillor Speight seconded that the local plan be accepted. There was full agreement.

DEFRIBRILLATOR UPDATE.

The defibrillator has arrived but will not be installed in the telephone kiosk until the awareness course has taken place.

THE AWARENESS COURSE WILL BE HELD IN THE VILLAGE HALL ON THURSDAY JULY 9TH2013. Mrs Jill Stanley will send a flyer around the village giving details of times etc.

Councillor Timms asked if there would be a notice outside the telephone kiosk. As this is a conservation village this will have to be agreed by the officer at H.D.C.

THE CHAIR SUSPENDED STANDING ORDERS AND OPENED THE MEETING TO ALL PRESENT.